

Easy voting in establishments with up to 100 employees

The simplified election procedure sounds straightforward at first, but it does present some challenges and pitfalls. Thorough preparation is therefore essential for you as an electoral board to ensure that the election goes smoothly. Our experienced trainers will show you the entire process of the simplified election procedure step by step. Whether deadlines or formalities - after this training you will have everything under control!

## **Die Fakten**







Was ist ein Inhouse-Seminar?

Maßgeschneiderte Schulungen vor Ort oder online, angepasst an Ihr Team:

- Flexible Inhalte, Dauer und Ort
- Online oder offline
- In Deutsch oder Englisch

Für Fragen oder Reservierungen kontaktieren Sie uns:

**Tel:** 08158 99720

**E-Mail:** inhouse@waf-seminar.de

**Dieses Thema eignet sich für** 

Alle Mitglieder des Wahlvorstands und Betriebsräte der Firma

Dieses Thema gibt es auch als Seminar: waf-seminar.de/BR583

# **Kostenlos für Sie**



# In diesem Inhouse-Seminar lernen Sie\*:

#### Basic knowledge on the works council election

- The simplified election procedure at a glance: Timing and procedures
- Knowing important definitions and regulations in the Election Regulation
- Protection of the works council election: Job security and election costs
- The electoral board: Your special rights and obligations

### Voter list: Who can vote, who can be elected?

- Find out everything you need to know about eligibility to vote and eligibility to stand for election
- Confidently classify doubtful cases: Executive staff, temporary agency workers, etc.
- Create an error-free voter list and handle objections competently

#### Letter announcing the start of the election season and nominations

- Timetable for the works council election: Important deadlines and contents of the letter announcing the start of the election season
- · As an electoral board, take appropriate account of the minority gender
- Person voting: Special features of nominations and supporting signatures
- Everything you need to know about submitting, checking and announcing nominations

## Election day: conducting the works council election correctly

- Organizing the election meeting correctly and avoiding stress
- Voting on the day of the election here's how!
- Not there for the election? Special features of late voting by mail
- Public vote counting and seat distribution

#### After the works council election

- Finish line: prepare the election record and announce election results
- Convene the new works council for the first meeting
- Total loss, but avoidable: Contesting elections and nullity

<sup>\*</sup> Möchten Sie den Inhalt anpassen? Lassen Sie es uns wissen, und wir erstellen einen Plan, der genau auf Ihre Bedürfnisse zugeschnitten ist.